

TG ECET-2025

GOVERNMENT OF TELANGANA
TELANGANA COUNCIL OF
HIGHER EDUCATION

USER GUIDE *for* **TGECET -2025 ADMISSIONS**

TG ECET 2025: PROCESSING FEE PAYMENT, SLOT BOOKING AND OPTION ENTRY

The Candidate has to perform the following two activities before attending Certificate Verification:

1. Payment of Processing Fee
2. Slot Booking(Selection of HLC, Date & Time)

After attending Certificate Verification, the Candidate has to exercise Options.

PAYMENT OF PROCESSING FEE:

1. Login to the student's website(<https://tgecet.nic.in>)

The screenshot displays the TGECET website interface. At the top, there is a navigation bar with the TGECET logo and links for 'Pay Processing Fee', 'Verify Payment Status', 'Slot Booking', 'Contact Us', and 'Logout'. Below the navigation bar, a central banner reads 'TGECET ONLINE PAYMENT OF PROCESSING FEE FOR WIS COUNSELLING' and includes the instruction: 'Candidate should pay Processing Fee & Book the Slot before attending for Certificate Verification'. The main content area is divided into two sections. On the left, under 'Steps to Pay Processing Fee', there are four steps: 1. 'PROCESSING FEE TO BE PAID' (Rs.1200/- for DC/BC, Rs.600/- for SC/ST), 2. 'How to Pay PROCESSING FEE' (entering Hall Ticket No, Registration Form No, and Date of Birth), 3. 'IMPORTANT INSTRUCTIONS' (clicking 'Verify Payment Status' and handling transaction failures), and 4. 'TRANSACTION CHARGES' (viewing nominal charges). On the right, a 'Login' form is shown with input fields for 'TGECET Hall Ticket No', 'TGECET Registration Form No', and 'Date of Birth (dd/mm/yyyy)'. It also features a captcha image with the text 'LSLMZ7' and a 'Pay Fee Online' button. Below the form, there are links for 'Online Payment Status' and 'Print Receipt (if already paid)'.

- i. Please enter the website :<https://tgecet.nic.in> in any Browser
- ii. Click on Pay Processing Fee which is available on the top of the website as shown above.
- iii. Please enter the following to Pay Processing fee payment
 - a) TG ECET Hall Ticket Number
 - b) TG ECET Registration Number(which is available on TG ECET Hall Ticket)
 - c) Date of Birth in dd/mm/yyyy format
 - d) Enter Captcha as displayed on the screen

After entry of the above details, Click on the button **Pay Fee Online**

I. BASIC INFORMATION FORM :

The Basic Information Form as furnished in the TG ECET Application form will be displayed as follows :

TGE CET Admissions

BASIC INFORMATION AS FURNISHED BY THE CANDIDATE WHILE FILLING TGE CET APPLICATION FORM

Qualification Hall Ticket No	1234567893	Registration Form No	4310735300
TGE CET Hall Ticket No	2806011100	Rank	1.00
Candidate Name	DUMMY THREE		
Father's Name	DUMMY THREE		
Male/Female	MALE	Caste Category	BC_E
Date of Birth	01/01/2000	Year of Passing	2017
Local Area	SVU	Minority	Y
Fee Reimbursement Eligibility	NO	Minority Type	MUS
Marks	60.00	Marks in TGE CET	90
Nationality	INDIAN	Mobile Number	
Caste	BC_E		

Special Category Status

NCC	Sports/Games	CAP	PH
Eligibility : N	Eligibility : N	Eligibility : N	Eligibility : N
Priority : 0	Priority : 0	Priority : 0	Priority : NA

Enter MeeSeva details for the following

Caste Certificate Application No.	455454	Income Certificate Application No.	
Candidate Aadhaar No.		EWS Certificate Application No.	
Mobile Number		eMail Id	

UNDERTAKING

I, DUMMY THREE will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing

The Candidate details as entered in TG ECET Application form are displayed (which cannot be edited/modified by the candidate). For any modifications, the same may please be brought to the notice of Officials at the time of Certificate Verification.

The Special Category details like NCC/SPORTS/CAP/PH will be shown as **N** for all the candidates before Certificate Verification.

The candidates eligible for NCC/SPORTS/CAP/PH Categories have to attend at Government Polytechnic, Masab Tank as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tgecet.nic.in>

Entry of Caste, Income Certificate and EWS Certificate details, if applicable

Local Area	SVU	Minority	Y
Fee Reimbursement Eligibility	NO	Minority Type	MUS
Marks	60.00	Marks in TGE CET	90
Nationality	INDIAN	OQ Eligibility	
Caste	BC_E	Mobile Number	

Special Category Status

NCC	Sports/Games	CAP	PH
Eligibility : N	Eligibility : N	Eligibility : N	Eligibility : N
Priority : 0	Priority : 0	Priority : 0	Priority : NA

Enter MeeSeva details for the following

Caste Certificate Application No.		Income Certificate Application No.	
Candidate Aadhaar No.		EWS Certificate Application No.	
Mobile Number	798000761	eMail Id	

UNDERTAKING

I, DUMMY THREE will submit all the required certificates in original as per above list to the Chief Verification Officer at the time of Certificate Verification process and to the Principal of the Institution where I have been provisionally allotted after seat allotment, failing which I will forego my admission and I will not enter into any legal correspondence in this regard.

I declare that the details mentioned above are true to the best of my knowledge. The Income Certificate and Caste Certificate produced by me are genuine, and if it is found false at later date, I am aware that I am liable for Criminal prosecution besides foregoing the provisional allotment and I am aware that the eligibility for Tuition Fee Reimbursement now granted is subject to fulfilment of conditions stipulated in future, if any, by the Government and I undertake to abide by the rules issued by the Government from time to time, I will not enter any legal correspondence with the Government or authorities concerned.

I am fully aware of COVID-19 situation and will not claim on the department in case of any unforeseen incident.

I declare that I read the above instructions and understood the process.

Submit

a. Enter Caste Certificate Application Number issued by Mee Seva.

- b. The candidate can claim for fee reimbursement by entering the parent Income Certificate Application number which is available on the Income Certificate issued by Mee Seva.
- c. The candidate can claim for EWS by entering the parent EWS Certificate Application number which is available on the EWS Certificate issued by Mee Seva.
- d. The Mobile Number is important during Certificate Verification and Allotment process. The OTPs will be sent to the Mobile number as given above. The candidate is required to give his/her parent mobile number.
- e. **Click on check box** as shown in the screen

The following screen appears for payment of Processing Fee.

II. PAYMENT OF PROCESSING FEE :

TGE CET - 2024
PAY PROCESSING FEE ONLINE

Processing Fee can be paid online using through Billdesk or Wallet

Your Caste is BC_E and Processing Fee to be paid is 1200. Click on 'PAY PROCESSING FEE ONLINE' button to pay online.

INSTRUCTIONS TO PAY PROCESSING FEE ONLINE through Debit Card/ Credit Card/ Net Banking

- TIME SLOT**
Upon completion of successful transaction, Candidates has to choose time slot for Certificate Verification at HLCs.
- TRANSACTION BROKEN**
There is a possibility that your account is debited and the transaction is broken immediately, in such case your money will be refunded back to your bank account.
- TRANSACTION FAILURE**
If the transaction is failed and error message is displayed, take print out of the same for settlement of the transaction.

TGE CET Hall Ticket No: 2806011100
Rank: 1.00

Caste Details as per Mee Seva

Name 1	Name 2	Caste	Category	Date of Issue
NOT AVAILABLE				

Caste received from Mee Seva is NA.
Income Details as per Mee Seva
No Data Found

PAYMENT OPTIONS

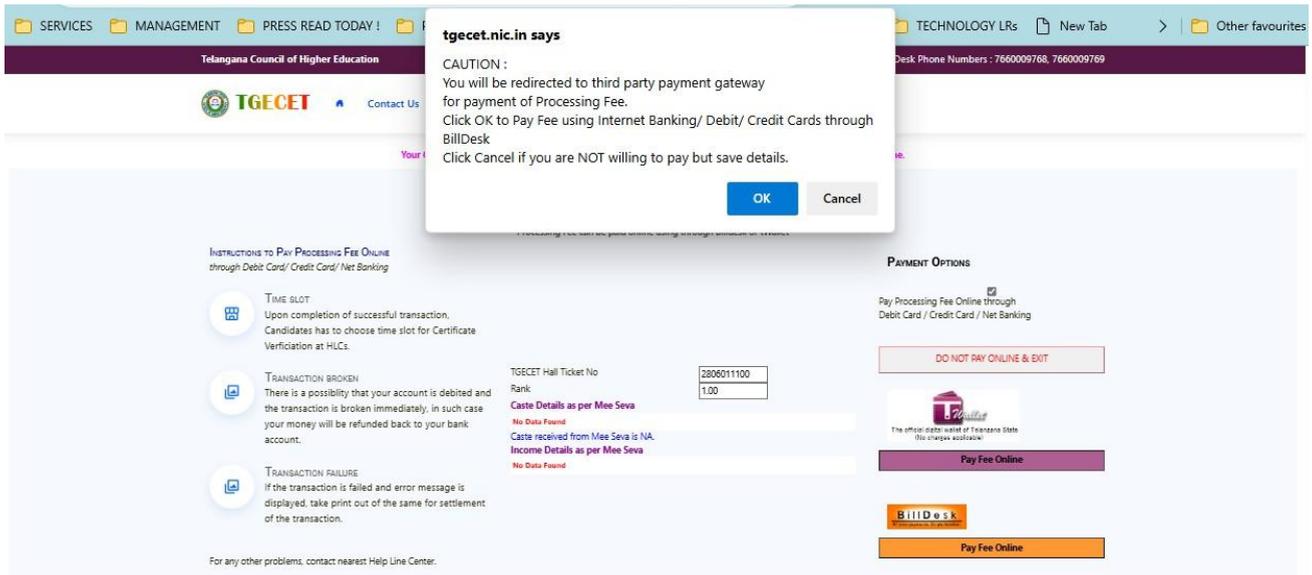
Pay Processing Fee Online through Debit Card / Credit Card / Net Banking

[DO NOT PAY ONLINE & EXIT](#)

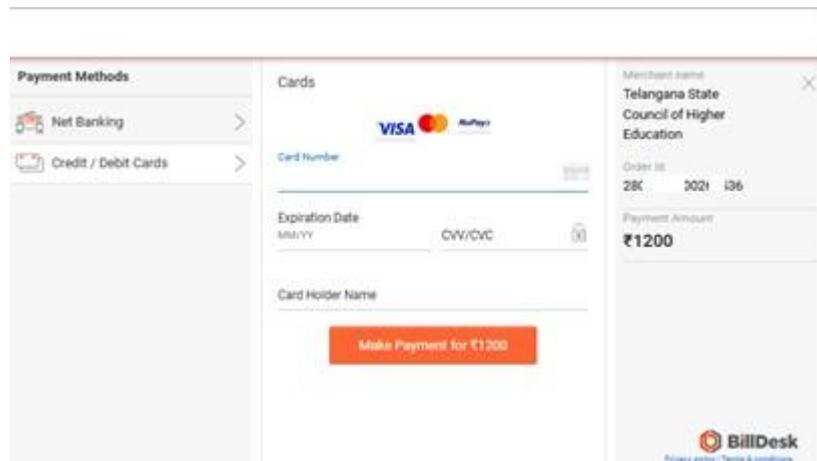
Bill Desk
[Pay Fee Online](#)

For any other problems, contact nearest Help Line Center.

5. **Click on check box** as shown in the screen
6. Click on **Pay Fee Online** in one of the two payment modes
 - i. T-Wallet
 - ii. Bill Desk

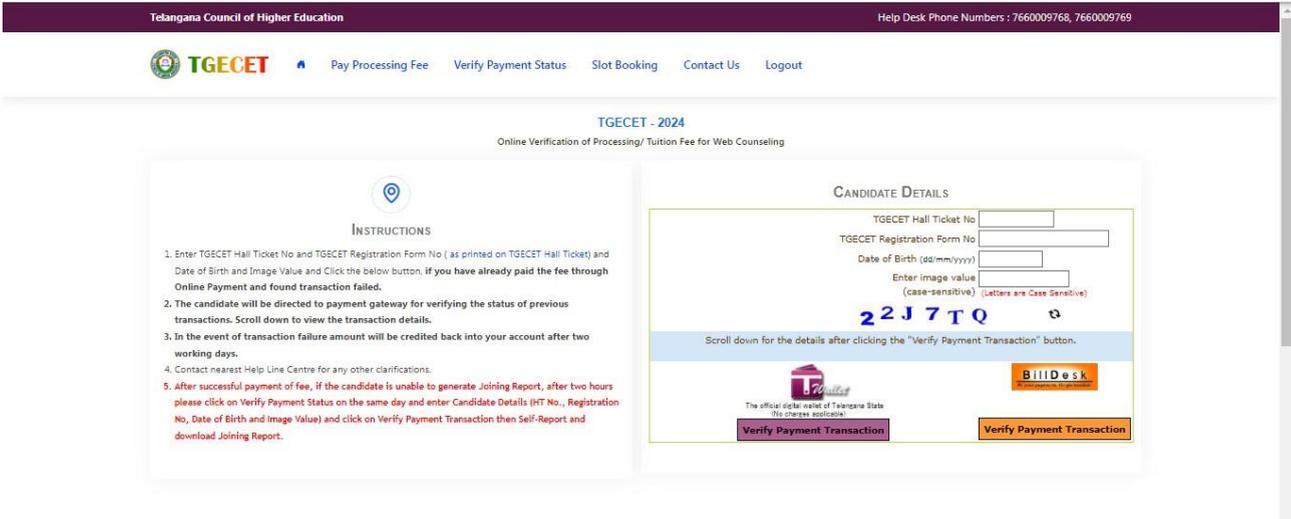


7. Choose either payment through
 - iii. Debit Card/Credit Card or
 - iv. Net Banking
8. Proceed for payment of processing Fee giving appropriate details for the amount displayed on the screen and click on **Make Payment for..**



III. VERIFY PAYMENT STATUS:

- a. Click on Verify Payment Status on Homepage of <https://tgecet.nic.in/> as shown in the following screen to verify payment status



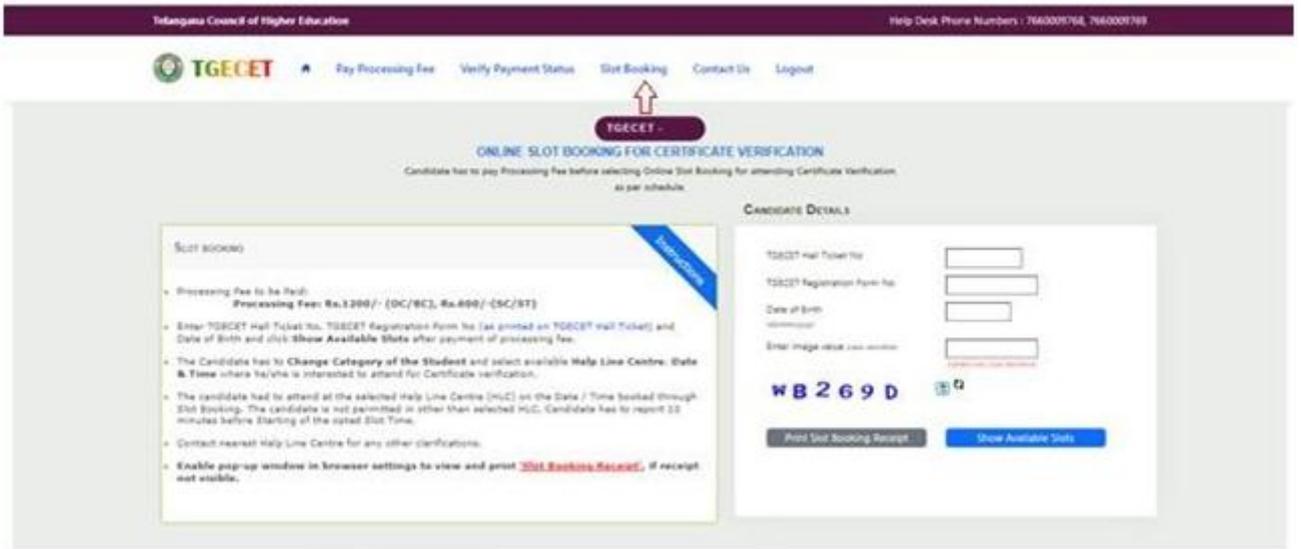
- b. Enter the following candidate details for verification of payment status in the above screen
- a) TG ECET Hall Ticket Number
 - b) TG ECET Registration Number
 - c) Date of Birth
 - d) Enter image value
- c. Click on Verify Payment Transaction if already done through T-Wallet/Bill Desk as shown above
- d. The following screen is displayed indicating the status of the transaction(s) done already.



- e. If the transaction is successful, the status will be shown as **Transaction found successful and saved** in green.
- f. If not successful, try once again for payment of processing fee or contact Help Desk on phone / email.

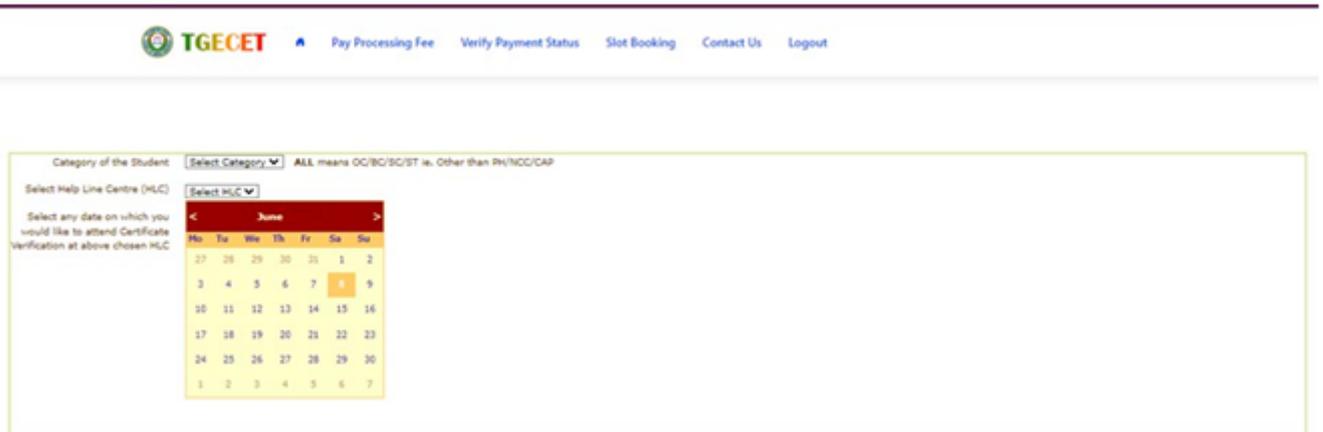
IV. SLOT BOOKING:

- a. Enter website address: <https://tgecet.nic.in>
- b. Check the Browser settings to disable Popup blocker
- c. Click on Slot Booking on the Homepage as shown in the following screen:

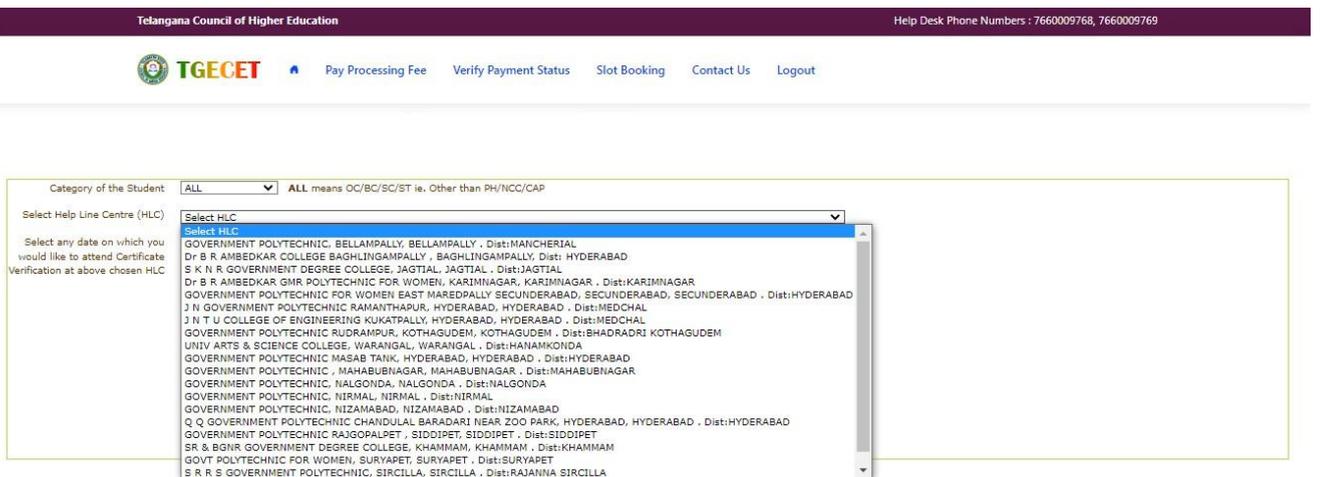


d. The following screen appears.

- a) Select ALL for OC/BC/SC/ST candidates who are not under Special Categories viz PH/NCC/CAP/SPORTS. The candidates belonging to Special Categories PH/NCC/CAP/SPORTS can choose PH/NCC/CAP/SPORTS in Category of the Student as per their eligibility.



b) Select the desired Help Line Center(HLC) as shown above



c) Select the date as shown in the screen below:

Category of the Student: ALL (ALL means OC/BC/SC/ST vs. Other than Pw/NOCC/CAP)

Select Help Line Centre (HLC): GOVERNMENT POLYTECHNIC HASAB TANK, HYDERABAD, HYDERABAD, Dist:HYDERABAD

Select any date on which you would like to attend Certificate verification at above chosen HLC

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30 09:30 To 10:00 05:30 To 06:00

d) The Green indicates the available slots. Select the desired Date in Green

e) The available time slots from 9:00 AM to 6:00 PM are displayed as below and choose the convenient time slot at desired HLC for Certificate Verification.

Category of the Student: ALL (ALL means OC/BC/SC/ST vs. Other than Pw/NOCC/CAP)

Select Help Line Centre (HLC): GOVERNMENT POLYTECHNIC HASAB TANK, HYDERABAD, HYDERABAD, Dist:HYDERABAD

Select any date on which you would like to attend Certificate verification at above chosen HLC

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30 09:30 To 10:00 05:30 To 06:00

f) The following screen appears if there are available slots at the chosen date and time for that HLC. Click Yes as given in the screen to confirm the Slot for Certificate Verification.

Category of the Student: ALL (ALL means OC/BC/SC/ST vs. Other than Pw/NOCC/CAP)

Select Help Line Centre (HLC): GOVERNMENT POLYTECHNIC HASAB TANK, HYDERABAD, HYDERABAD, Dist:HYDERABAD

Select any date on which you would like to attend Certificate verification at above chosen HLC

Available Slots for the Selected Category - HLC - Date for Certificate Verification

09:00 To 09:30 09:30 To 10:00 05:30 To 06:00

Selectd HLC: GOVERNMENT POLYTECHNIC HASAB TANK, HYDERABAD, HYDERABAD, Dist:HYDERABAD

Selected Category: ALL

Selected date: 11/06/2024

Selected Slot: 09:00 To 09:30 A.M

Do you wish to continue in 'ALL.' category slot?

Yes No

- g) On confirmation of the slot, the following screen appears

TGE CET - Admissions

RECEIPT OF SLOT BOOKING Date: 05/06/2024

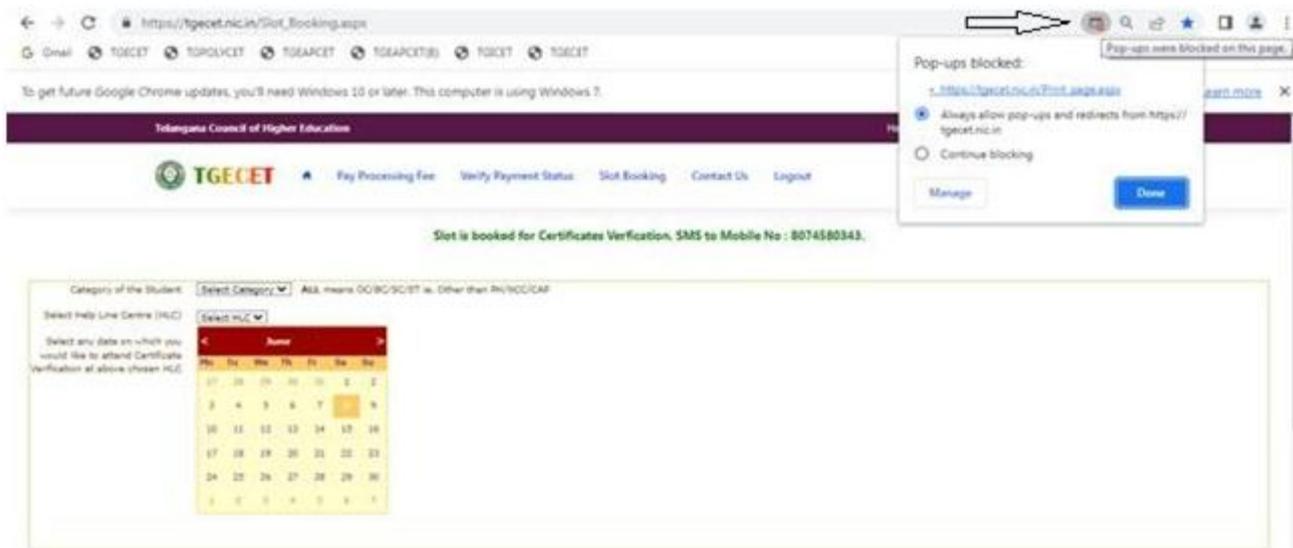
Candidate Name: KALAVALA ROHIT
Father Name: KALAVALA RAVI
Hall Ticket No: 2301011065
Rank: 3327.00

Help Line Centre Details

HLC Name	HLC Address	Slot Date	Slot Time	Serial No/Slot Category
GOVERNMENT POLYTECHNIC FOR WOMEN EAST MAREDPALLY SECUNDERABAD/SECUNDERABAD		10/06/2024	10:00 To 10:30 A.M.	7 ALL

Note: Candidate has to report 15 minutes before starting of the opened Slot Time.

- h) On confirmation of the slot, the following screen may occur in some of the Systems, wherein the popup blocker in the Browser should be disabled.



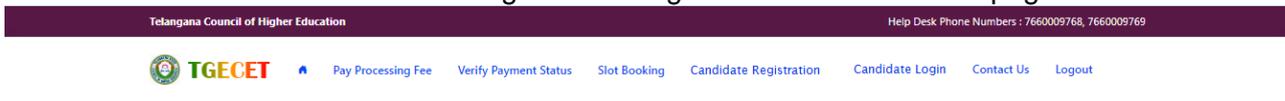
- i) The candidate will receive the confirmation of the slot booking date and time and slot through SMS.
- j) All the Special Category candidates can choose NCC/ SPORTS/ CAP/ PH instead of ALL as per their eligibility and the Candidates are required to refer Detailed Notification as per the schedule given in List of HLCs Annexure-I placed in the website: <https://tgecet.nic.in>

V. CERTIFICATE VERIFICATION:

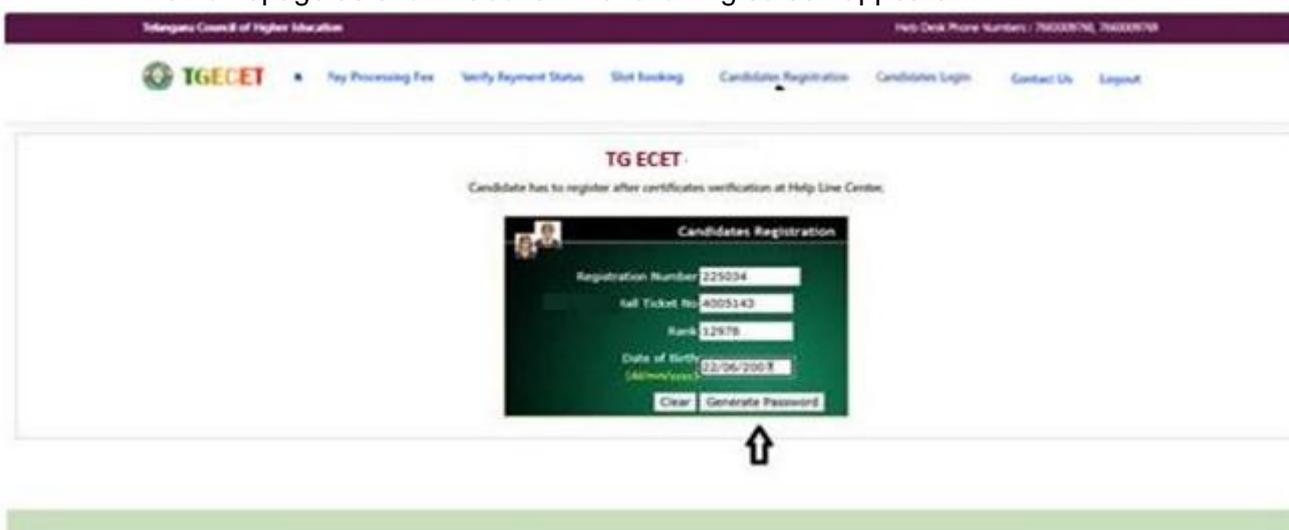
- a. The Candidate is required to attend Certificate Verification on the slot booked HLC on the Date & Time without fail.
- b. After Certificate Verification, the Candidate will be given Receipt of Certificate(ROC)
- c. During Certificate Verification, the Candidate is required to check with Registration/Verification Officers at HLC whether his/her Mobile Number is correctly entered.
- d. The candidate will receive Login ID through SMS to the Registered Mobile as soon as the Certificate Verification is completed. This Login id SMS is confidential and should not be shared with anyone and has to be saved throughout the counseling process is completed.

VI. OPTION ENTRY

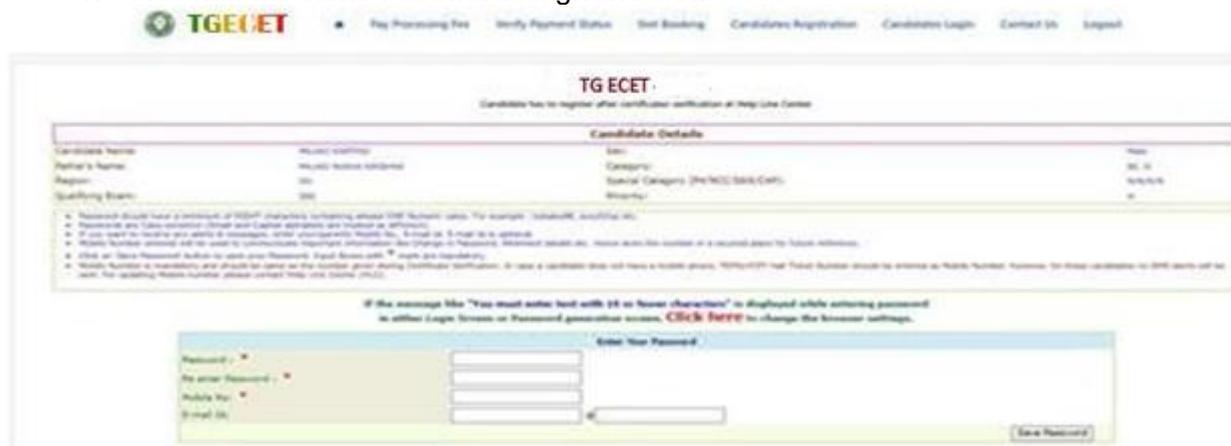
- a. The Candidate is required to **generate Password after Certificate Verification**
- b. The Password generation can be done as follows:
 - i. The Candidate is required to keep his ROC Form, Hall Ticket and Rank Card ready before generating Candidate Password.
 - ii. Enter the website: <https://tgecet.nic.in> in the Browser.
 - iii. Click on Candidate Registration as given below on the homepage of the website



- c. The Candidate has to generate Password through Candidate Registration available on the homepage as shown above. The following screen appears.

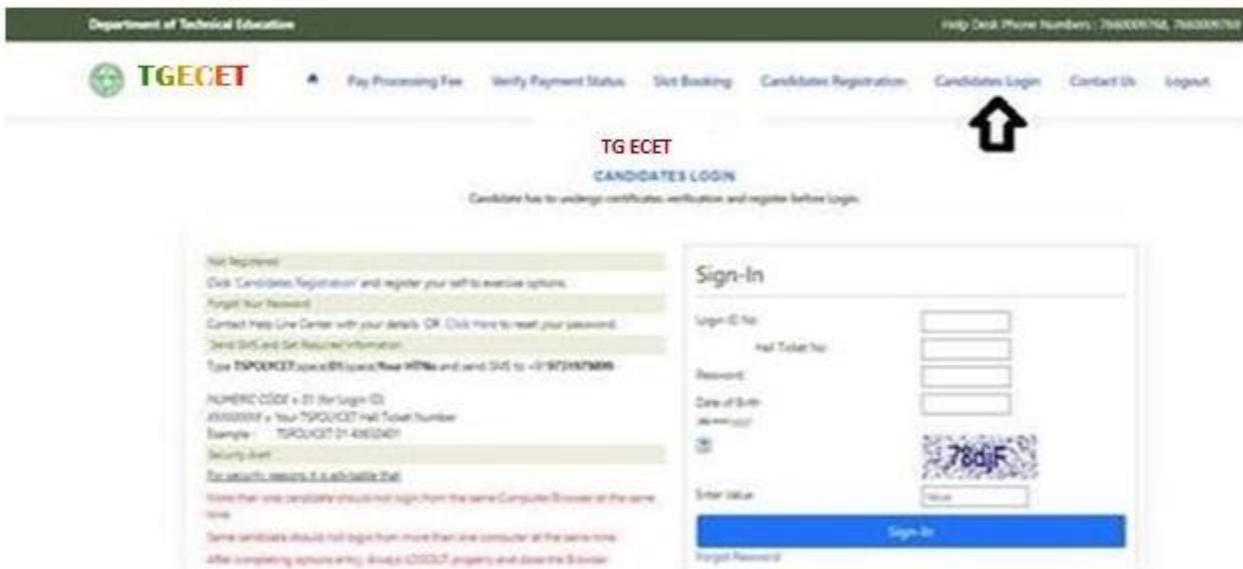


- i. Enter Registration Number (as given in TG ECET Hall Ticket), TG ECET Hall Ticket Number, Rank and Date of Birth as shown in the above screen.
- ii. Click on Generate Password as shown above
- iii. The following screen is displayed to create new password.
- iv. Enter the Password in the text box as shown in the below screen.
- v. Re enter the same Password as given below.



- vi. Enter the Registered Mobile Number as given in Certificate Verification and Email ID.
- vii. The Candidate receives confirmation of new password created through SMS to the Registered Mobile Number.
- viii. The Candidate is required to
 - a) Take a printout of Manual Option form available from the website.
 - b) Prepare College and Branch in priority wise in the Manual Option form for clarity in choosing College and Branches.
 - c) Keep the Mobile having registered Mobile Number handy

- d. Enter the website of <https://tgecet.nic.in> for Option Entry
- e. Select **Candidates Login** in the website.



- f. Enter the following details:
 - i. Login ID Number(as received through SMS to Registered Mobile Number after Certificate Verification)
 - ii. TG ECET Hall Ticket Number
 - iii. Password
 - iv. Date of Birth as given in ROC
 - v. Enter Captcha correctly in Enter Value
 - vi. Click on Sign-in
- g. After Sign-In button, One Time Password (OTP) will be sent to the Candidate Registered Mobile Number.
 - i. Please Enter OTP received as per screen given below
 - ii. Click on check box under Declaration
 - iii. Click on **Click here for Option Entry**

ALLOTMENT

- Allotment of Seat is based on your merit rank and the Options given by you as per rules in vogue at the time of allotment.
- The Seat allotment will be made as per the options exercised by you. If the vacant seat is not available as per your first option, the second option will be considered for allotment, if that is also not available then the third option and so on.
- An option given by you will be considered for allotment to a seat is allotted. Options are exhausted. Hence you are advised to give sufficient number of options in order not to face disappointment later.
- The Authorities are not responsible if you do not secure a seat against any of the options exercised by you. In such cases, you may have to wait for notification of second round counselling if any, in which you will be given another chance to give options for vacant seats available after the current round of counselling.
- Request based on rank and options exercised by a candidate for change of College/course will not be entertained after allotment of seat.
- Failure to pay the prescribed tuition fee within the date specified will lead to cancellation of allotment.

CAUTION

For security reasons it is advisable to LOGOUT properly and Close the Browser window after completing options entry.

ONE TIME PASSWORD (OTP)

One Time Password (OTP) makes your options entry process more secure.
 One Time Password (OTP) will be send to your mobile number registered with Web Counselling site.
 The OTP sent to your mobile phone is valid for **20 minutes** or **1 successful attempt**, whichever is earlier, and only for this transaction.

h. The following Screen appears with list of Districts and list of Courses is displayed

Choose One or more Districts and Click on "Display Option Entry Form"

- ADILABAD
- BHADRADRI KOTHAGUDEM
- HANAMKONDA
- HYDERABAD
- JAGTIAL
- JANGAON
- JAYASHANKAR BHUPALPALLY
- JOGULAMBA GADWAL
- KAMAREDDY
- KARIMNAGAR
- KHAMMAM
- KOMARAM BHEEM ASIFABAD
- MAHABUBABAD
- MAHABUBNAGAR
- MANCHERIAL
- MEDAK
- MEDCHAL
- MULUGU

List of Courses		
S.No	Branch Code	Branch Name
AEC		
1	ANE	AERONAUTICAL ENGINEERING
2	ARB	AUTOMATION AND ROBOTICS
3	AUT	AUTOMOBILE ENGINEERING
4	BSE	BUILDING SERVICES ENGG
5	CIV	CIVIL ENGINEERING
6	IPE	INDUSTRIAL PRODUCTION ENGINEERING
7	MCT	MECHANICAL (MECHTRONICS) ENGINEERING
8	MEC	MECHANICAL ENGINEERING
9	MET	METALLURGICAL ENGINEERING
10	MMS	BTECH MECHANICAL WITH MTECH MANUFACTURING SYSTEMS
11	MTE	BTECH MECHANICAL WITH MTECH THERMAL ENGG
12	PLG	B.PLANNING
AGE		
13	AGR	AGRICULTURAL ENGINEERING
14	BIO	BIO-TECHNOLOGY
15	CHE	CHEMICAL ENGINEERING
16	DRG	DAIRYING
17	FOT	FOOD TECHNOLOGY
18	GEO	GEO INFORMATICS
19	MIN	MINING ENGINEERING
20	MMT	METALLURGY AND MATERIAL ENGINEERING
21	PHE	PHARMACEUTICAL ENGINEERING
22	TEX	TEXTILE TECHNOLOGY / TEXTILE ENGINEERING
CIT		
23	CME	COMPUTER ENGINEERING
24	CSA	COMPUTER SCIENCE AND ENGG (ARTIFICIAL INTELLIGENCE)
25	CSG	COMPUTER SCIENCE & DESIGN
26	CSN	COMPUTER SCIENCE & ENGINEERING (NETWORKS)
27	CSO	COMPUTER SCIENCE AND ENGINEERING (IOT)
28	CST	COMPUTER SCIENCE AND TECHNOLOGY
29	CSW	COMPUTER ENGINEERING(SOFTWARE ENGINEERING)

- Click on the check boxes of the desired districts as per your choice for the display of branches offered by the institutions of the selected districts.
- Click on **Display Option Entry Form** Button which is available on the bottom of the screen.

- MAHABUBABAD
- MAHABUBNAGAR
- MANCHERIAL
- MEDAK
- MEDCHAL
- MULUGU
- NAGARSRINODL
- NALGONDA
- NARAYANPET
- NIRMAL
- NIZAMABAD
- PEDDAPALLI
- RAJANNA SIRICILLA
- RANGAREDDY
- SANGAREDDY
- SIDDIPET
- SURYAPET
- VIKARABAD
- WANAPARTHY
- WARANGAL
- YADADRI BHUVANAGIRI

30	DTD	DIGITAL TECHNIQUES FOR DESIGN AND PLANNING
31	INF	INFORMATION TECHNOLOGY
32	ITE	INFORMATION TECHNOLOGY AND ENGINEERING
CRC		
33	AI	ARTIFICIAL INTELLIGENCE
34	AID	ARTIFICIAL INTELLIGENCE AND DATA SCIENCE
35	AIM	ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING
36	CIC	CSE (IOT AND CYBER SECURITY INCLUDING BLOCK CHAIN TECHNOLOGY)
37	CS	COMPUTER SCIENCE
38	CSB	COMPUTER SCIENCE AND BUSINESS SYSTEM
39	CSC	COMPUTER SCIENCE AND ENGINEERING (CYBER SECURITY)
40	CSID	COMPUTER SCIENCE AND ENGINEERING (DATA SCIENCE)
41	CSE	COMPUTER SCIENCE AND ENGINEERING
42	CSI	COMPUTER SCIENCE AND INFORMATION TECHNOLOGY
43	CSM	COMPUTER SCIENCE AND ENGINEERING (ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING)
ENG		
44	BME	BIO-MEDICAL ENGINEERING
45	ECA	ELECTRONICS AND COMMUNICATION (ADVANCED COMMUNICATION TECH)
46	ECE	ELECTRONICS AND COMMUNICATION ENGINEERING
47	ECD	ELECTRONICS COMMUNICATION AND INSTRUMENTATION ENGINEERING
48	ECM	ELECTRONICS AND COMPUTER ENGINEERING
49	EEE	ELECTRICAL AND ELECTRONICS ENGINEERING
50	EIE	ELECTRONICS AND INSTRUMENTATION ENGINEERING
51	ETE	ELECTRONICS AND TELECOMMUNICATION ENGG
52	ETH	ELECTRONICS AND TELEMATICS
PHA		
53	PHD	PHARM - D (M.P.C. STREAM)
54	PHM	B. PHARMACY (M.P.C. STREAM)

[Display Option Entry Form](#)

- k. Click on Show Option Entry Form.
- l. Enter TG ECET Hall Ticket Number in the Text Box as given in the following screen
- m. Refer to already prepared Options in Manual Option form, if done.
- n. The Options are to be given in numbers starting from 1 indicating highest priority for that college and branch. The Candidate can exercise as many options as possible.
- o. The duplicate Option numbers are not allowed i.e. the same option number cannot be given for two Options.

Name:	DUMNY THREE	TG ECET - 2024 OPTION ENTRY FORM		Parent's Name:	DUMNY THREE
Sex:	Female (F)			Rank:	1.00
Caste:	OC			PH:	N

Sl. No.	College	Branch	OC	Govt	Self	Govt									
1	WVVA	WVVA													
2	WVVA	WVVA													
3	WVVA	WVVA													
4	WVVA	WVVA													
5	WVVA	WVVA													
6	WVVA	WVVA													
7	WVVA	WVVA													
8	WVVA	WVVA													
9	WVVA	WVVA													
10	WVVA	WVVA													
11	WVVA	WVVA													
12	WVVA	WVVA													
13	WVVA	WVVA													
14	WVVA	WVVA													
15	WVVA	WVVA													
16	WVVA	WVVA													
17	WVVA	WVVA													
18	WVVA	WVVA													
19	WVVA	WVVA													
20	WVVA	WVVA													
21	WVVA	WVVA													

- p. The colors indicate type of institutions as given in the above screen
 - i. BLUE for GOV,
 - ii. GREY for Self Finance
 - iii. PINK for Girls
 - iv. GREEN for Minority
 - v. YELLOW for Private
- q. Candidates are advised to click on Save Options button as shown in the following screen which is available on the top of the screen for every 2 minutes and continue giving Options.

to entry: Save options periodically:

Last Saved Options	Enter Between Options	Save Options	View & Print	Change Password	Logout
--------------------	-----------------------	---------------------	--------------	-----------------	--------

TSEANCET Hall Ticket No :

Color Codes for Colleges : UNIV ■ SF ■ GIRLS ■ MINORITY ■ PVT ■

Name : DUMNY THREE

- r. The following screen appears after saving options and Click on OK and continue giving Options.

PERSONALITY DEV...	GOOGLE CERTIFICA...	Agriculture	MA
--------------------	---------------------	-------------	----

tgecet.nic.in says

Process may take some time
Click 'OK to' continue ...

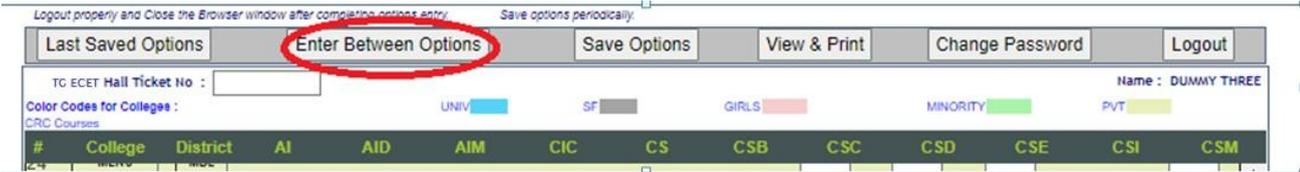
HEAD : PER...	USEFUL WEBSITES
Name:	DUMNY
Sex:	1.00
Caste:	N

- s. The following screen appears after saving Options

Total 2 Option(s) have been saved.



- t. If the candidate wants to choose the Districts once again, Click **Last Saved Options** Button and the screen as discussed at point 8 will be displayed and the candidate can select other districts – to view the institutions available in that district.
- u. If the candidate wishes to add or insert new option at a specific Option number then
 - i. Click on **Enter Between Options** Button as given in the following screen

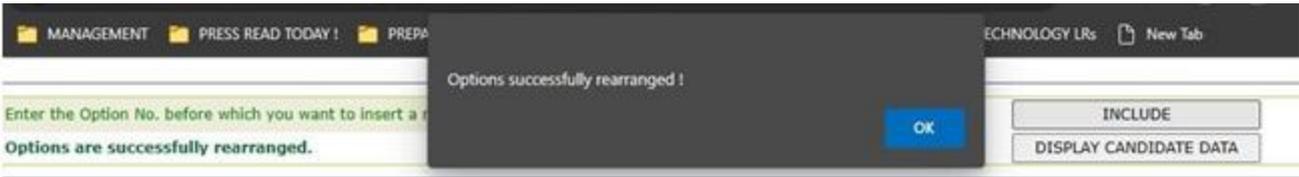


- ii. Enter that specific Option *number value* in the Text box where it was to be inserted as given in the following screen

Enter the Option No. before which you want to insert a new Option :

After inserting, last saved options will be displayed.
If you want to save newly entered Options Click on 'Save Options' button before inserting a new Option.

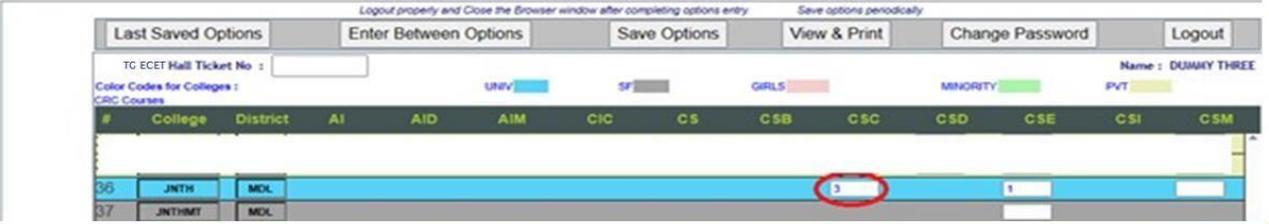
- iii. Click on **Include Button** and all Options will be increased by one. For example, to add new option at Option number 2 which was already exercised, then all Options will be shifted to next number automatically i.e. Option 2 will be shifted to 3 and the next option will be shifted to next number. The new option can be entered with value 2.



- iv. The screen with re arranged options will be displayed as following

Enter the Option No. before which you want to insert a new Option :

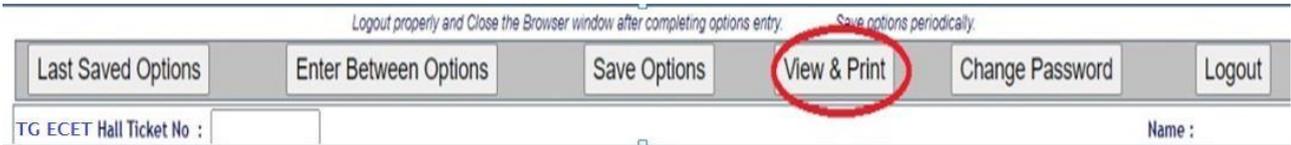
Options are successfully rearranged.



- v. If there are duplicate Option numbers given by the candidate unknowingly, the following error message will be displayed at the time of Saving options and give Option numbers without duplicates carefully.



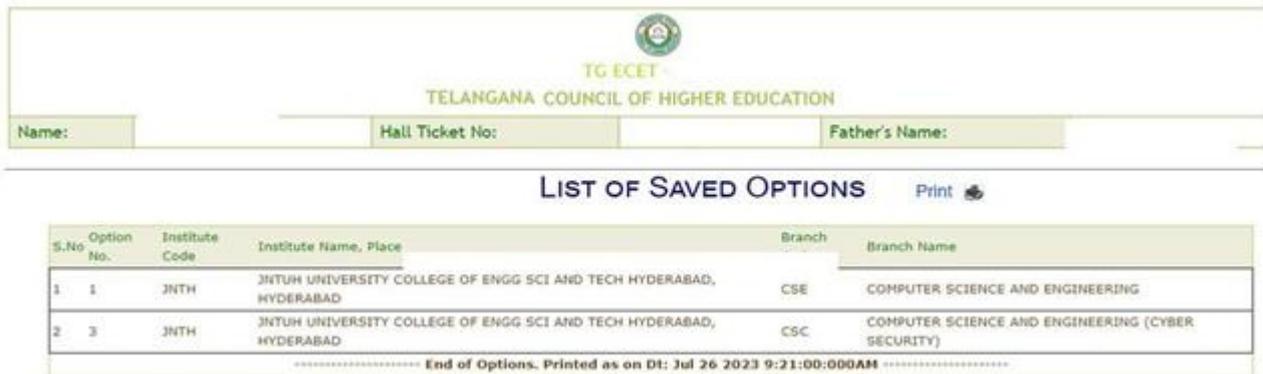
- vi. The candidate can view list of Saved Options by
 - Click on **View & Print Option** as given in the following screen



- The following screen appears. Click on **View Saved Options** as shown in the following screen.



- The following screen appears with the list of last saved Options.



- vii. To change Password, click on **Change Password** as given in the following screen.
 - The candidate is required to enter Old Password and



- Please give New Password and Re-Enter again the same given New Password
- Then click on **Save Password** Button.

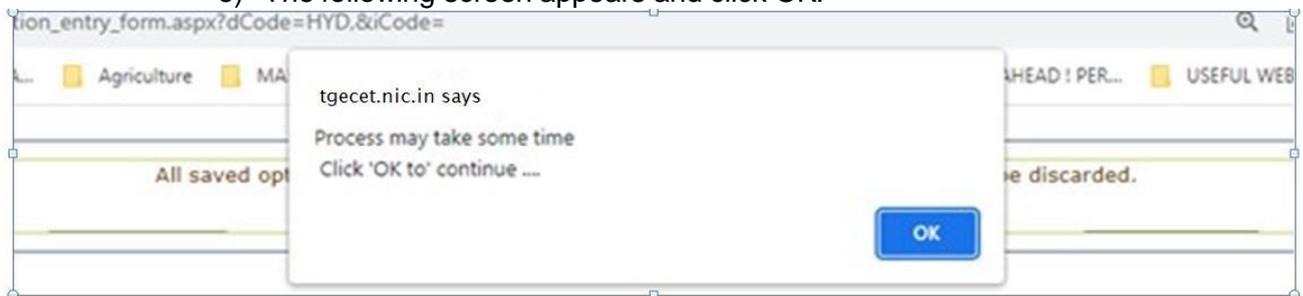
- viii. The candidates after giving all Options and to Logout, the candidate is required
 a) Click on Logout



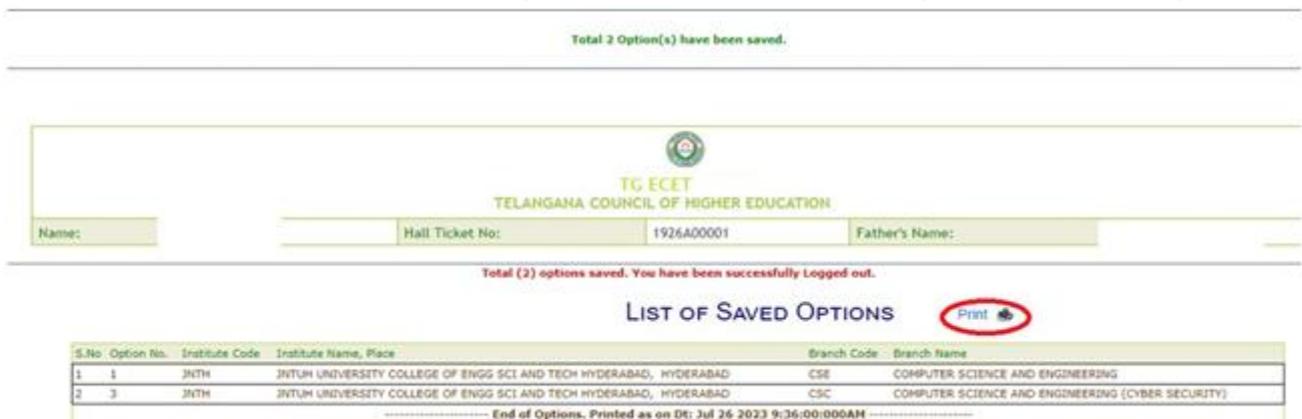
- d) Click on **Save & Logout** as given below



- e) The following screen appears and click OK.



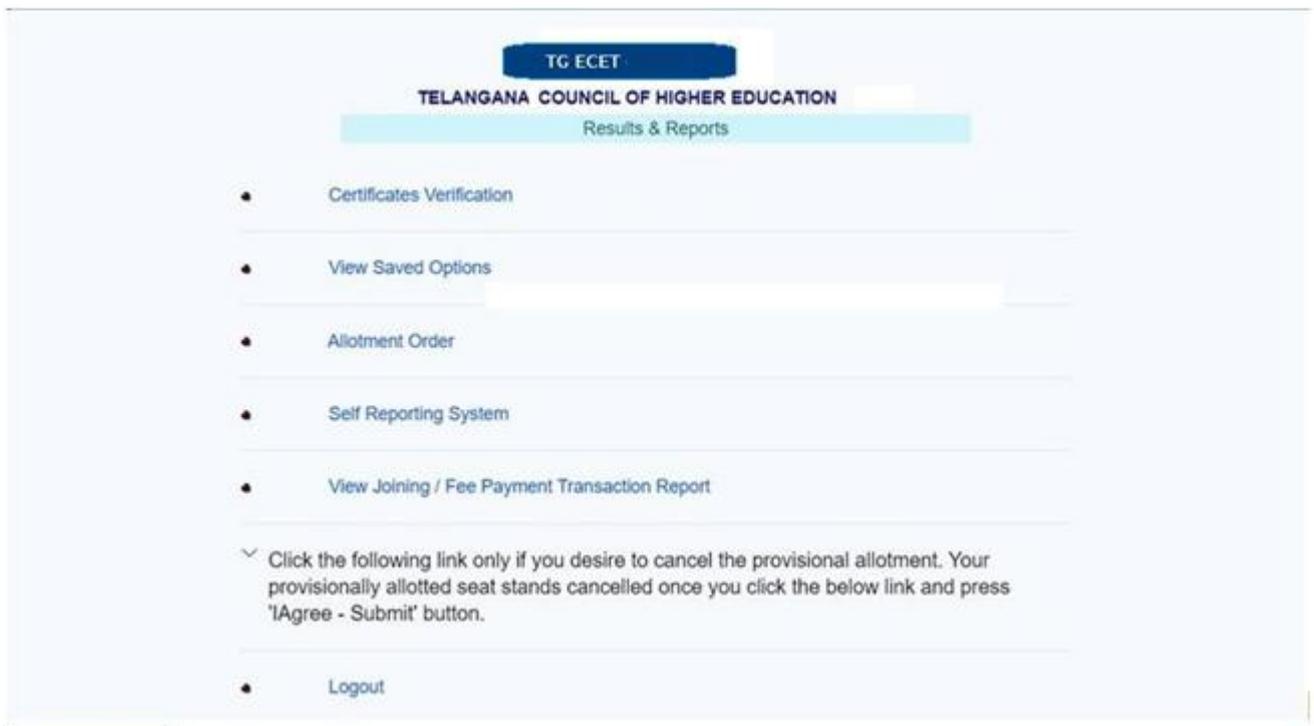
- f) Click on OK button
 g) The **Options given are saved and the candidate is successfully logged out of Option entry** with the list of all saved Options is displayed and click on Print icon for taking printout of saved Options as given in the following screen.



- h) The candidate is required to check the list of options given in the printout of the given options.
 i) For any modifications in the Options given, please login again through Candidates Login in the website.

VII. **AFTER ALLOTMENT OF SEATS:**

- a. After TG ECET Seat allotments are announced, the Candidate can verify the Allotment Status in Candidate Login. The following screen appears in Candidate Login.



b. In Candidate Login, Click on Allotment Order as given in the following screen



c. On clicking of Allotment Order as given in the above Screen, If allotted, the following screen appears with the details of allotment and Tuition fee amount to be paid by the Candidate.



Roll Number No.	251 2021	Exam	K.S. U
Name	M.S. J.	Faculty Name	A. M. N.
Sex	M	College Name	S. S.

PROVISIONAL ALLOTMENT ORDER (First Phase)

This is to inform that the details mentioned by the candidate have been processed based on their marks, Examinations, Age, Category, Date of Reservation Category (CAP/PH) etc and the candidate has been allotted as mentioned below.

**JNTUH UNIVERSITY COLLEGE OF ENGINEERING AND TECH HYDERABAD (JNTUH), HYDERABAD, INDIA
in METALLURGICAL ENGINEERING (MET), under SC/ST/OBC category.**

**Tuition Fee fixed for the college/course is Rs. 50000 /- .
Tuition fee to be paid by the candidate is Rs. 0 /- .
Telangana Government contribution is Rs. 100 /- .
Total Fee to be paid is Rs. 5100 /- .
(Including other fee wherever applicable)**

The students belonging to SC/ ST/ OBC/ EBC/ Other Backward Classes categories will be considered for reimbursement of Tuition Fee (RTP) which is subject to verification and eligibility criteria prescribed by Government of Telangana from time to time. In the event of the candidate found not eligible for fee reimbursement, the candidate shall have to pay the total fee.

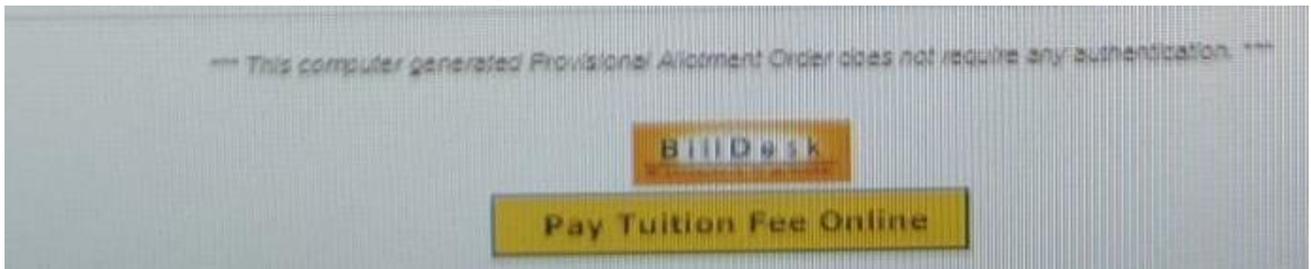
Instructions to Candidates:

- Download the allotment order, pay Tuition fee through online payment (Credit Card/Debit Card/Net Banking).
- Candidate / Parents are advised to make Tuition Fee Payment from their own Bank Accounts, in case of refund, if any, the amount will be credited back through online into the same Bank Account from which the payment was made.
- Candidate / Parents are advised to verify the amount Debit of Credit Card / Debit Card / Net Banking before making Tuition Fee payment.
- Payment through online (Net Banking/Credit Card/Debit Card).**
On allotment order - Click on **Pay Fee Button** you will be directed to Payment Gateway. Make the payment accordingly. Only entering the details as per the payment mode selected. Take the print out after payment on which Order ID Number will appear.
- Self Reporting System:** Login to website <https://tsarsoot.nic.in> - Click on **Self Reporting System** -Details of the Candidate along with Order ID will appear - Verify Order ID Number - Click on **Submit** button -**Joining Report** will appear- Take the printout, on which Roll Number, Name, Father Name, Address, College, Branch and **Admission Number** are available. This activity is **mandatory** as per to confirm your admission.
- Make the Payment on or before **22-07-2023**. In case of failure to pay the amount on or before **22-07-2023** and not reporting through self reporting system, the provisional allotment order automatically stands cancelled and candidate has no claim on the provisional allotment now made.
- The candidate has to report at the allotted college after Final Phase I, from **05-06-2023** to **11-06-2023** and handover a set of form copies of certificates and original Transfer Certificate (TC), Not reporting at the allotted college from **07-06-2023** to **11-06-2023**, the provisional allotment order automatically stands cancelled, for details and updations see the website <https://tsarsoot.nic.in> periodically.
- After payment of Tuition Fee, if the candidate wants the provisionally allotted seat through online on or before **22-07-2023**, full Tuition Fee paid will be refunded. If candidate transfer please see details on forfeiture of Tuition Fee posted in the website <https://tsarsoot.nic.in> in detail notification.
- Candidates who are satisfied with the present allotment and paid the Tuition Fee through online and self-reported through website need not exercise options in further phase of counselling.
- All the eligible candidates can participate in next round of counselling, if any, for change of college / branch, if desired.
- The candidate can participate in subsequent phases of counselling without paying Tuition Fee in first phase, but the provisional allotment made in first phase automatically stands cancelled and candidate has no claim on the provisional allotment now made.
- The Sports and NCC extra seats earmarked are not considered for allotment in first phase of counselling. All the candidates desiring reservation under NCC / Sports shall exercise options in subsequent phases of counselling as per to consider their candidature for allotment under NCC / Sports Quota as per the priorities awarded by the Departments concerned.
- Cancellation of Provisionally Allotted Seat:** Login to <https://tsarsoot.nic.in> website - Click on **online cancellation of allotted seat** - verify the details of college and course - **Click on I Agree - Submit Button**. Your provisionally allotted seat stands cancelled and will not be provided to participate in next round of counselling, if any.
- The candidate at the time of self reporting shall give an undertaking through online that he / she will not request the withdrawal through Degree Office Services Telangana (DOSST), if any.

Note: Candidates are informed to verify the transaction limit and validity of Credit / Debit Card before proceeding for payment. Candidates are informed to pay Tuition Fee from their own account or parents account. In case of refund, if any, will be credited to the same account.

VIII. TUITION FEE:

a. At the bottom of the allotment order, there is Pay Tuition Fee Online as shown in the following screen



b. Click on the button Pay Tuition Fee Online

c. The following screen appears with the specified Tuition Fee as shown in the screen

Payment Methods

Credit / Debit Cards >

Net Banking >

Cards

VISA, RuPay

Card Number: _____

Expiration Date: MM/YY CVC/CVC

Card Holder Name: _____

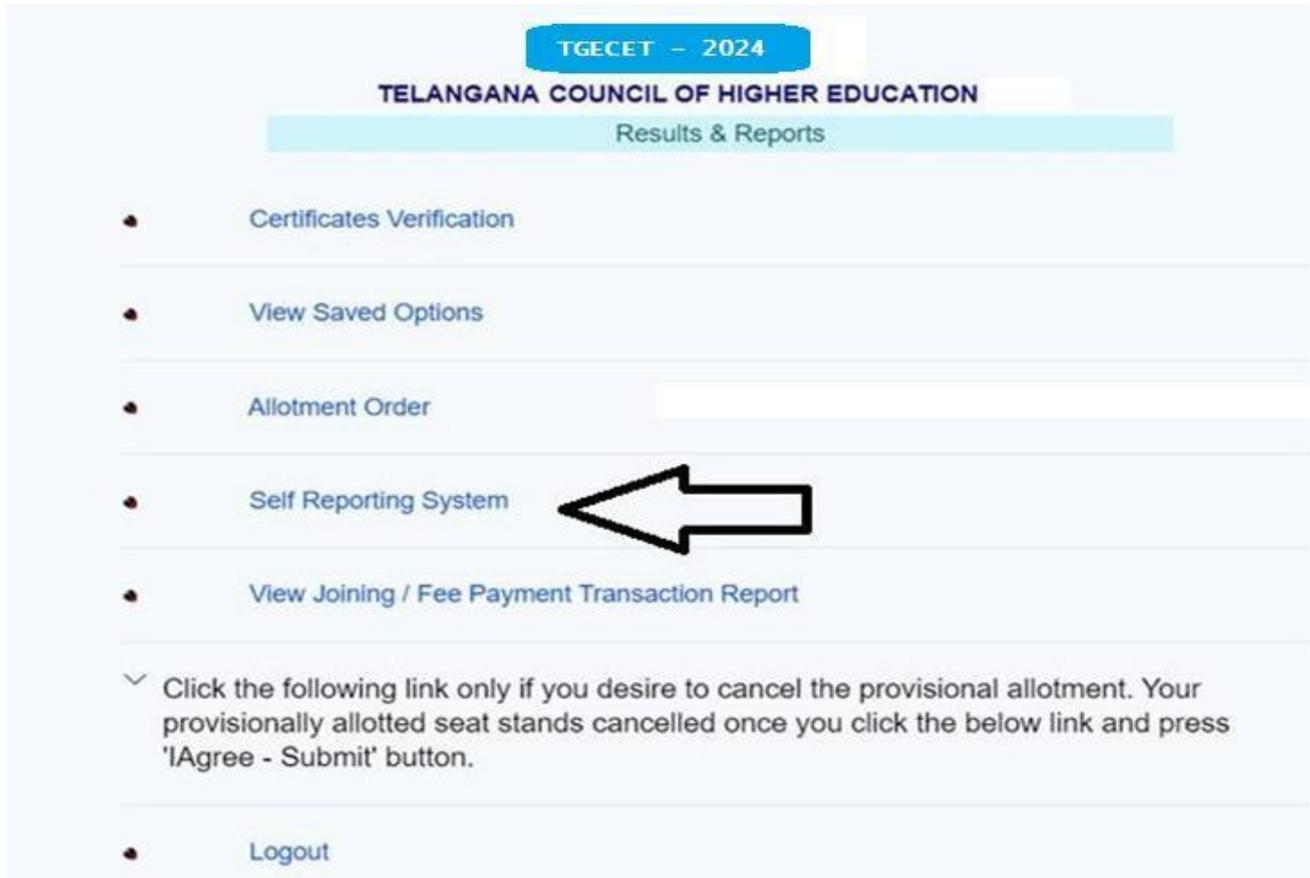
Merchant name: Telangana State Council of Higher Education

Order id: 101010007447648

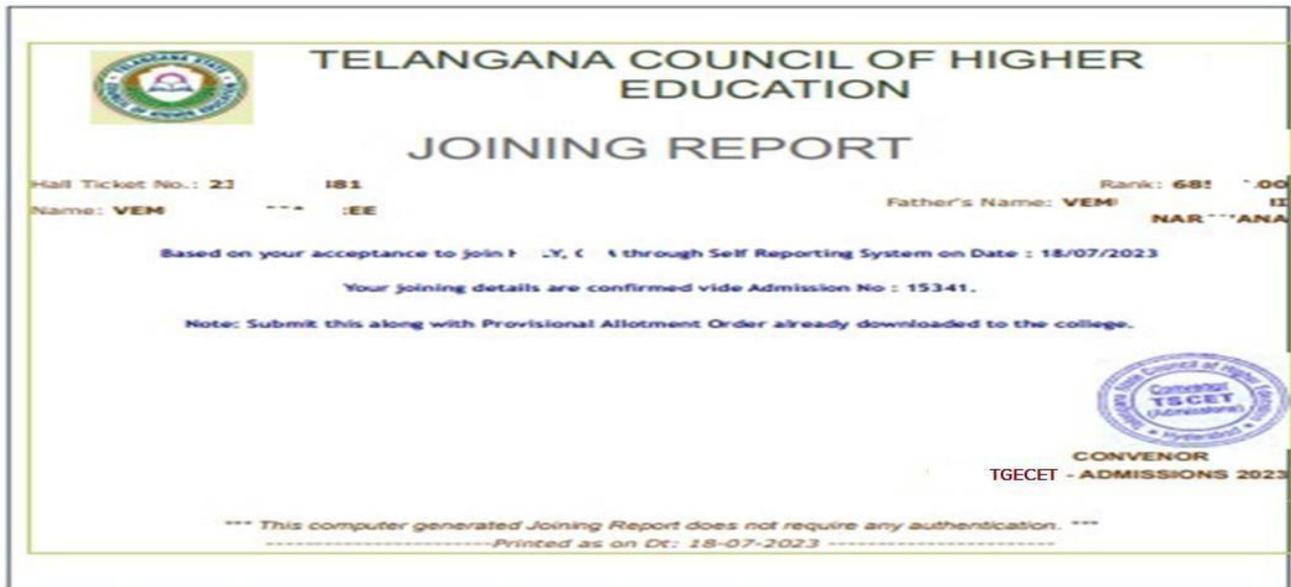
Payment Amount: ₹85000

Make Payment for ₹85000

- d. Choose either of the Payment Methods
 - a) Credit Card or Debit Card
 - b) Net Banking
- e. Proceed for payment of Tuition Fee by clicking Make Payment for...
- f. After payment click on Self Reporting System.

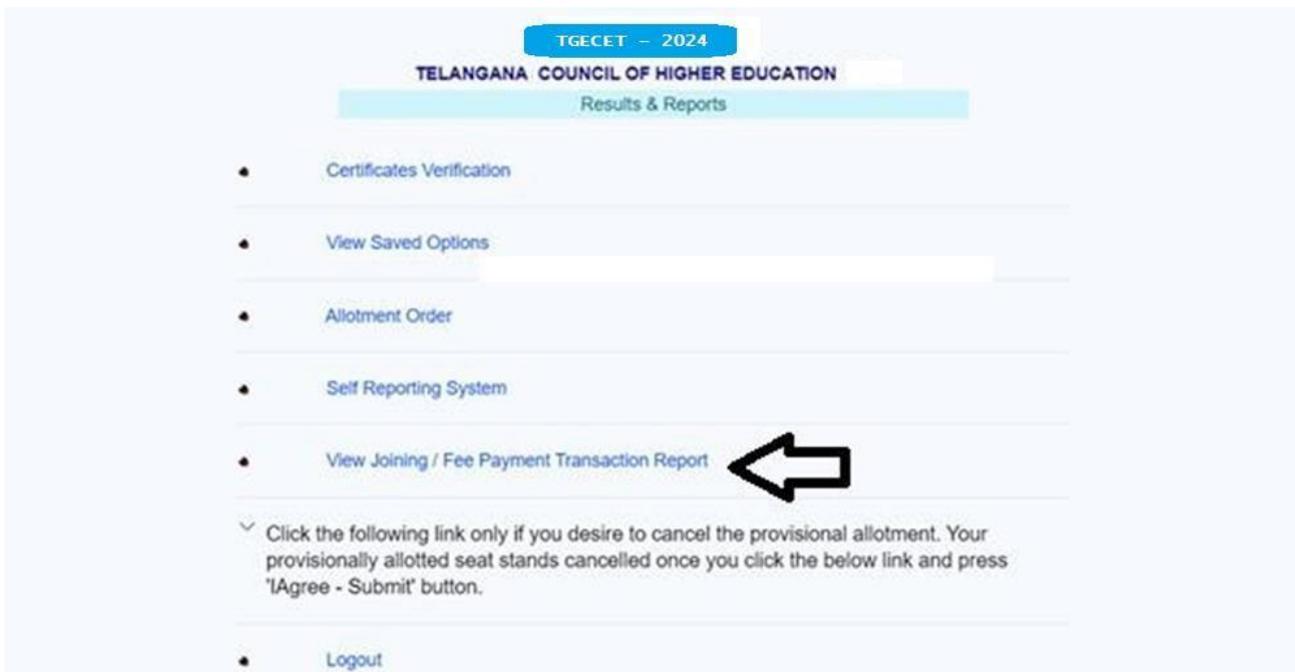


- g. Click on Self Reporting System and then details of the Candidate along with Order ID will appear. Verify Order ID Number and Click on Submit button.
- h. The Joining Report will be displayed. Take the Printout
- i. The Candidate details–Candidate Hall Ticket Number, Rank, Candidate Name and Candidate Father's Name along with the Allotted College & Branch with Admission Number is displayed.
- j. Take the printout of the Joining Report which is also called as Self Reporting.



IX. For viewing the Payment Transaction status

- a. Click on View joining report/Fee Payment Transaction Report to view payment details as given in the following screen.



The following screen appears as given below:



ADMISSIONS INTO ENGINEERING AND PHARMACY TG ECET – 2024

[View Joining Report](#)

[View Fee Payment Transaction Details](#)

- b. Click on View Fee Payment Transaction Details as given above
- c. The following report will be displayed. The details of all transactions with payment of Processing Fee and Tuition Fee will be displayed as given in the following screen.

TELANGANA COUNCIL OF HIGHER EDUCATION

FEE PAYMENT TRANSACTION DETAILS

Roll Ticket No.: XXXXXXX
Name: SXXXXXPrint Rank: 41XXXX
Father's Name: XXXXXXX

TRANSACTION STATUS/ RESULT	
ORDER/REQUEST ID	2322 347 192
BANKTRANSACTION ID	0300
BANK TRANSACTION STATUS	0300
AMOUNT	1200
ROLL NUMBER	23 901347
RANK	41 1.00
FEE TYPE	41 1.00
BANK TXN MESSAGE	Transaction successful
TRANSACTION DATE	26/06/2023

TRANSACTION STATUS/ RESULT	
ORDER/REQUEST ID	2320801 7607255
BANKTRANSACTION ID	0300
BANK TRANSACTION STATUS	0300
AMOUNT	14 30.00
ROLL NUMBER	2321 1347
RANK	41 1.00
FEE TYPE	41 1.00
BANK TXN MESSAGE	NA
TRANSACTION DATE	18/07/2023

-----Printed as on Dt: 20-07-2023-----